**PTS minutes for officers meeting – September 20, 2012**

Tasks to complete

* Alex:
  + Sign up for the annual funding from ASI
  + Create a document to track our income and expenditures for the year
* Chris:
  + Reserve a room for the initiates meeting
  + Find Cal Poly’s bylaws
  + Get information about BAE Day
* Nathan:
  + Get the charter revised and submitted
* Javier:
  + Begin collecting industry contacts
  + Create a document to organize them
* Thomas:
  + Find a new restaurant for the initiation banquet

Fall initiates

* The meeting for new initiates will be October 4, 7:00pm, in room 13-110
* Maybe get initiates to make a Pi Tau Sigma statue to go outside Engineering 13?

National convention

* National convention will be held at Ohio State, Feb 22-24
* We will get $200 total to go to this
* See if ASI or the ME department can provide more money

Miscellaneous

* Replace Thomas with a 2nd year to learn the ropes when he graduates
* PTS officers should attend TBP meetings, and vice versa

Ongoing items

* Create a binder with instructions on how to run the club
* Revise our page on the national website
  + Maybe add historical pictures
* Create club T-shirts
  + “Our fraternity is your fraternity’s punishment”
  + “The real engineering major”
* Find and revise our bylaws

Topics for the next meeting

* Will we let 2nd years into the club this quarter?
* Begin planning our first evening with industry of the quarter

Officers Present

* Nathan Ruiz – President
* Thomas Falk – Vice President
* Alex Jacobs – Treasurer
* Javier Mendez – Industry Chair
* Chris Gaul – Secretary